TOWN OF RED RIVER  
TOWN COUNCIL REGULAR MEETING  
JUNE 26, 2018  
COUNCIL CHAMBERS  

1. CALL TO ORDER  

A regular meeting of the Red River Town Council held June 26, 2018, at the High Street Fire Station. Mayor Calhoun called the meeting to order at 5:04PM.  

2. ROLL CALL  

Mayor Linda Calhoun Present  
Councilor Steve Cherry Present  
Councilor George Woerndle Present  
Councilor Dan Foley Present  
Councilor Sloan Covington Present  

3. INVOCATION/PLEDGE OF ALLEGIANCE  

4. APPROVAL OF AGENDA - June 26, 2018  

Councilor Steve Cherry made a motion to approve the agenda for June 26, 2018. Councilor George Woerndle seconded the motion. The motion carried.  

5. APPROVAL OF MINUTES  

   a. Special Meeting - May 29, 2018  
   b. Special Meeting - June 11, 2018  

Councilor George Woerndle made a motion to approve the minutes from the special meeting on May 29, 2018, and the special meeting on June 11, 2018. Councilor Steve Cherry seconded the motion. The motion carried.  

6. FINANCIAL REPORT AND APPROVAL OF EXPENDITURES FOR MAY 2018  

Town Administrator Clerk Georgiana Rael Georgiana reported that 91.74% of the budget has been used to date. Gross receipts for the month were as follows: Construction was up $1,265.00 or 33.95%, Retail was down $1,431.00 or 19.96%, Real Estate was down $13,752.00 or 81.31%, Accommodations & Food Service was up $4,325.00 or 27.42%. Lodger’s tax for the month was down $2,340.00 or 19.67% with four lodges not having reported. Year-to-date Lodger’s tax is up $2,667.00 or .40%. Total GRT’s collected were $66,563.00 and were up $8,922.00 or 15.48% for the month, and year-to-date up $81,649 or 5.06%. Councilor George Steve Cherry made a motion to approve the financial report and expenditures for May 2018. Councilor George Woerndle seconded the motion. The motion carried.
7. COMMITTEES

a. Public Safety
   See attached
b. Public Works/Recycling
   See attached
c. Parks & Recreation
   See attached
d. Lodger's Tax Advisory Board/Economic Development
   See attached

• MAYORS REPORT
Mayor Linda Calhoun reported that forest closure goes into effect at 6AM the following morning. Eagle Rock Lake and Mallette Park will be open during daylight hours. People will be able to have access to Bitter Creek Road for residents and Bitter Creek Guest Ranch for events. The Red River Ski Area will be allowed to do their summer activities during the closure. June 30, 2011 was the last time we went into full forest closure. Mayor Calhoun reported that we did get our return flow credit permit back with 27 conditions. The Mayor met with the State Engineer last Monday and had a good meeting regarding the conditions. We had the Forest Service up last Friday to look at the land conveyance. Hopefully the land conveyance will go through soon. The Mayor reported that they are still working with Kit Carson and Luis regarding Flybox, the solar parking structure, and the street lights.

8. PLANNING & ZONING

1. Mark Moore 302 Stagecoach Bend Setback Compliance Concern
   Mr. Moore was present to address the Council regarding a barn storage building that was placed next to his property by Jeff Jones who rents the house next to his from John Malm. The barn was placed 37 inches from his home. According to his research the setbacks were not followed with the placement of the barn. The aesthetic issue resulting from placement of the barn would cause his property value to be lower. He is also concerned regarding the safety of his home with the barn so close if there would be a fire. He has offered the property owner, John Malm, to pay to have the building relocated on the property. Planning and Zoning Administrator, Ed Saint, then informed the Council that Mr. Moore’s issue is on the agenda for a Planning and Zoning Commission meeting later in the week. Mr. Jones will also be present at the meeting and hopefully they can come up with a solution. The barn building was approved with the required 7'5" setbacks but when the building was installed it was placed in error by the contractor.

9. NEW BUSINESS

1. CONSIDERATION AND DISCUSSION OF:
   a. Conference Center Lease
Mayor Calhoun expressed to the Council that we need to take a look at the current rental policies for the Conference Center building, how we charge for the leased space, and are we using it for the best possible uses for the Town of Red River and our people. The Mayor wants Council to discuss it and maybe take action at the next meeting in July. Mayor Calhoun feels we need to get fair market value for the space, look at comparable buildings and see what rated they charge. We used to rent the space where the Chamber is and make money for the rental. Should we renew the Chamber lease? Of all meeting spaces we have, the former conference room is the nicest when set up for meetings. If the Town requests that the Chamber move out, we do have to give them at least a 60 day notice. If we continue the lease, it is appropriate to raise the rent. We also need to look at the rental rates for the leasing of the facility. Tourism Director, Jenna Grubbs feels that we are not charging enough for bar services and for rental of the facility. Other than CPI increases, the rates have not been raised in years. The Mayor requested that Jenna prepare an increased rate schedule to present to Council at the July meeting work session.

b. Public Input for Infrastructure Projects
Every year the Town does an ICIP (Infrastructure Capital Improvement Plan) but as capital outlay gets scarce, they want us to focus on what are the most important projects to the community. This would be a time for the public to speak on what they think we need to be doing for infrastructure in the Town. Money to improve our parks was suggested, maybe adding a water feature like a splash pad. Sidewalk improvements was also mentioned as a need due to safety issues. Administrator Clerk Georgiana Rael reported that DOT was supposed to be replacing the sidewalks at same time as streets were done but they are waiting on funding. High Street needs to be redone and a new Town Hall would be a need for future. Put in a proposed sports complex including tennis and pickle ball as well as a junior soccer field in the current location of the softball field since it is not being utilized.

2. AWARD

a. ITB #318 Fish Stocking
We received one bid from Crowther’s Freshwater Trout for a price of $4.25 per pound. They have added some trophy trout and offer free delivery twice per week. Councilor Steve Cherry made a motion to award ITB #318 to Crowther’s. Councilor Dan Foley seconded the motion. Deputy Clerk Kim Leach took a roll call vote. Councilor Covington - yes, Councilor Foley - yes, Councilor Cherry - yes, Councilor Woerndle - yes. The motion carried.

b. ITB #418 Public Works Services
Following discussion, Councilor George Woerndle made a motion to award ITB #418, Northern Paving, MTC, Lawrence Ortega, and Millineum Electric as designated in red on printed spreadsheet. Councilor Steve Cherry seconded the motion. Deputy Clerk Kim Leach took a roll call vote. Councilor Woerndle - yes, Councilor Cherry - yes, Councilor Foley - yes, Councilor Covington - yes. The motion carried.
c. ITB #518 Public Works Materials
Following discussion, Councilor Steve Cherry made a motion to award ITB #518 to Northern Paving, MTC, and Northern Mountain Constructors as designated in red on printed spreadsheet. Councilor George Woerndle seconded the motion. Deputy Clerk Kim Leach took a roll call vote. Councilor Covington - yes, Councilor Cherry - yes, Councilor Woerndle - yes, Councilor Foley - yes. The motion carried.

10. PUBLIC HEARING

Following presentation by Planning and Zoning Commissioner Ed Saint explaining the changes made to the Ordinance there was public discussion regarding the changes. Councilor Dan Foley made a motion to adopt Ordinance 2018-01. Councilor Steve Cherry seconded the motion. Deputy Clerk Kim Leach took a roll call vote. Councilor Covington - yes, Councilor Woerndle - yes, Councilor Cherry - yes, Councilor Foley - yes. The motion carried.

b. Ordinance 2018-04 An Ordinance Amending Ordinance 2008-02 Employee Health Insurance
This Ordinance would establish a revised benefit plan that would add elected officials to health insurance. It also changes the employees' family portion of health insurance to 75%-25% from the previous 60%-40% since the Town will save money on the new health insurance plan they are sharing some of the savings with the employees. Following discussion, Councilor George Woerndle made a motion to adopt Ordinance 2018-04. Councilor Steve Cherry seconded the motion. Deputy Clerk Kim Leach took a roll call vote. Councilor Covington - yes, Councilor Foley-yes, Councilor Cherry - yes, Councilor Woerndle - yes. The motion carried.

11. OTHER
A painted crosswalk by the Red River Valley Charter School was requested by Kimberly Ritterhouse.

12. ADJOURNMENT
With no further business, Mayor Calhoun adjourned the meeting at 6:43PM.

Kim Leach, Deputy Clerk

Linda Calhoun, Mayor
TOWN OF RED RIVER  
TOWN COUNCIL SPECIAL MEETING  
JULY 10, 2018  
COUNCIL CHAMBERS

1. CALL TO ORDER  
A special meeting of the Red River Town Council held July 10, 2018, at the High Street Fire Station. Mayor Pro Tem George Woerndle called the meeting to order at 6:01 PM.

2. ROLL CALL  
Mayor Linda Calhoun               Absent  
Councilor George Woerndle         Present  
Councilor Sloan Covington         Absent  
Councilor Dan Foley               Present  
Councilor Steve Cherry            Present

3. APPROVAL OF AGENDA - Special Meeting July 10, 2018  
Councilor Dan Foley made a motion to approve the agenda for July 10, 2018. Councilor Steve Cherry seconded the motion. The motion carried.

4. NEW BUSINESS  
1. AWARD  
A. Award ITB #618 Clarifier Equipment - WRF Facility Upgrades CDBG 15-C-RS-I-01-G-13  
One bid was received but it did not conform to the specifications that were requested. A letter of rejection has been drafted. The item will go out to bid again with bids being accepted until July 23rd. The bid will be awarded at the next Town Council meeting on July 24th. Following discussion Councilor Steve Cherry made a motion to reject the bid received for ITB #618. Councilor Dan Foley seconded the motion. All Councillors were in agreement to reject the received bid.

5. ADJOURNMENT  
With no further business, Mayor Pro Tem George Woerndle adjourned the special meeting at 6:05 PM.

Kim Leach, Deputy Clerk  
George Woerndle, Mayor Pro Tem