TOWN OF RED RIVER
PLANNING AND ZONING COMMISSION
REGULAR MEETING
10:00 AM
December 12, 2019
Council Chambers – Conference Center

MINUTES

1. CALL TO ORDER

Commissioner Heather Larson called the meeting to order at 10:00am

2. ROLL CALL

Commissioner Heather Larson – Present
Commissioner Chris Green – Present
Commissioner Justin Whitlock – Present
Commissioner Sara Nora – Present
Commissioner Randy Richard – Absent

Chappell Stewart, Planning and Zoning Administrator, was also present.

3. APPROVAL OF AGENDA – December 12, 2019

Commissioner Green made a motion to approve the agenda for December 12, 2019. Commissioner Larson seconded the motion and the motion carried.

4. APPROVAL OF MINUTES – November 14, 2019 - P & Z Meeting Minutes

Commissioner Whitlock made a motion to approve the minutes from the November 14, 2019 meeting. Commissioner Green seconded the motion. Chappell Stewart took a rolcall vote. Commissioner Larson – yes, Commissioner Whitlock - yes, Commissioner Green - yes, Commissioner Nora – yes.

5. CURRENT ITEMS

   a. Conditional Use Permit: Keith Martello; residential setback encroachment

   Keith Martello was present to on behalf of his application for a conditional use permit for the residential setback encroachment on two sides of his property and encroachment of 10 feet into one of said neighbors’ property. Both neighbors provided written approval in advance. Commission Green made a motion to
recommend to Town Council the approval of the conditional use permit with the added condition that Mr. Martello can also encroach across the property line up to 10 feet across the neighbor’s property line since it wasn’t originally listed on the permit application. Chappell Stewart took a rollcall vote. Commissioner Larson – yes, Commissioner Whitlock - yes, Commissioner Green - yes, Commissioner Nora – yes.

6. OTHER / STAFF REPORT

Chappell Stewart gave an update that she has given notice to the owners of Timbers of their violation of the nuisance ordinance. Notice has been given with a letter on the building, certified mail, and a legal notice in the Red River Miner.

Commissioner Green inquired about the timber yard on High Street. The Town’s attorney responded to the complaint that was mentioned in the November 14, 2019 meeting. No further discussion has taken place or correspondence received by the Town’s attorney.

7. ADJOURNMENT

Commissioner Larson adjourned the meeting at 10:20am.

Randy Richard, Commissioner

Chappell Stewart, P&Z Administrator