1. CALL TO ORDER

Commissioner Randy Richard called the meeting to order at 10:03 AM.

2. ROLL CALL

Commissioner Randy Richard - Present
Commissioner Justin Whitlock - Present
Commissioner Heather Larson - Present
Commissioner Sara Nora - Absent

Planning and Zoning Administrator Ed Saint and Deputy Planning and Zoning Administrator Deke Willis were also present.

3. APPROVAL OF AGENDA - January 11, 2018

Commissioner Whitlock made a motion to approve the agenda for January 11, 2018. Commissioner Larson seconded the motion and the motion passed.

4. APPROVAL OF MINUTES - September 1, 2017

Commissioner Larson made a motion to approve the minutes from September 1, 2017. Commissioner Whitlock seconded the motion and the motion passed.

5. CONSIDERATION OF:

   a. Special Exception Sign Permit - Joy of Massage - 612 West Main Street, Suite 1A

      Under the current ordinance, the Miner’s Building at 612 West Main Street already exceeds signage limits. Joy Stromberg has submitted a special exception sign permit application to add a 4’x 6’ wooden sign on the Miner’s Building for her business Joy of Massage. Following discussion, Commissioner Larson made a motion to recommend to Town Council to approve the special exception sign permit. Commissioner Whitlock seconded the motion.


   b. Special Exception Sign Permit - Essential O2 Bar - 417 West Main Street, Suite 106

      The Alpine Lodge building located at 417 West Main Street exceeds signage limits under the current ordinance. Rachel Swigart has submitted a special exception sign permit application to add signage at the new location of her business Essential O2 Bar in the Alpine Lodge building. Her request includes two signs that were used at her previous location at 400 West Main Street. The two additional signs she would like to add are window signs. Following discussion, Commissioner Whitlock made a motion to recommend to Town Council to approve the special exception sign permit. Commissioner Larson seconded the motion.

6. **OTHER:**
   a. **Discussion of Sign Ordinance**
      Planning and Zoning Administrator Ed Saint led a brief discussion regarding the fact that with the current sign ordinance we are seeing many special exception sign permits come before the Commission. This is due, in part, to the current ordinance not being “friendly” towards buildings that house multiple businesses. Ed asked the Commissioners to read over the previous sign ordinance 2011-01 in order to look at resolving this issue. It was a consensus of the group to schedule a work session to look at changing the current sign ordinance.
      Assistant Clerk Holly Fagan mentioned that Town Administrator/Clerk Georgiana Rael would like for the Commission to finish up working on the draft nuisance ordinance.
      The Commission scheduled a work session for Monday, January 29th, at 9:15 AM, to work on both the nuisance and sign ordinances.

7. **ADJOURNMENT:**

   With no further business, Commissioner Randy Richard adjourned the meeting at 10:27 AM.

   ________________________________  ________________________________
   Holly Snowden Fagan, Assistant Clerk  Randy Richard, Commissioner